

DETAILED ABSTRACT GUIDELINES
SUSTAINABILITY AND DEVELOPMENT MEETING
NOVEMBER 9-11, 2018

ORAL PRESENTATIONS, LIGHTNING TALKS, AND POSTERS

Abstracts for oral presentations, lightning talks, and posters should be no more than 350 words. They should follow the structure below to convey the most salient features of your work:

- 1) Open with a jargon-free sentence or two, providing a basic introduction to your work that is understandable to a broad audience (students, scholars, practitioners, policy-makers, donors, non-government organization representatives, grassroots organizations, etc.) interested in sustainable development issues. It should clearly state the general problem (within the sustainable development domain and focusing on a key meeting theme);
- 2) Two to three sentences that provide more detailed information about the situated/on-the-ground context and relevance of your work that can be understood by an audience from diverse disciplines, sectors, and geographies;
- 3) Two or three sentences summarizing the methodology, approach, and main findings (please use the phrase, "Our/My study finds," or "We/I show" or equivalent);
- 4) Two or three sentences explaining the scholarly significance **and** practical application (the "so what") of the main findings and argument, especially as compared to what is already known;
- 5) One or two sentences that situate the results in a more general context, framed by the relevant meeting theme.

Approximate presentation length *Subject to change, pending final meeting program

Oral presentations: 12 minutes

Lightning talks: 6 minutes

Panel sessions:

- One panel session typically includes 4 oral presentations.
- Panels could focus on a single topic, be a collection of related topics, present a series of book critiques, etc. Other ideas are welcome.
- Each panel abstracts must have a panel coordinator, which must be indicated by "Lastname_Panel" at the end of each abstract text.
- Submit each panel abstract as a Panel abstract type (not oral presentation)

- A fifth abstract which describes the overall focus of the panel and lists the last names of the four abstract must also be **submitted by the panel coordinator**. Panel abstracts must also follow the guidelines above.

ABSTRACT REVIEW CRITERIA (oral, lightning, poster)

Equal weight will be given to each of the following criteria:

- A. Novelty in approaching, framing, and understanding sustainable development, including potential for generating discussion;
- B. Contribution to the larger literature and knowledge base of the sustainable development domain;
- C. Quality of data, methods, analytical rigor;
- D. Quality of Writing;
- E. Integration of research, data, and/or theory with policy, practice, and application

WORKSHOPS

Abstracts for workshops should be no more than 350 words. Abstracts should follow the structure below to convey the most salient features of your workshop. It is expected that the workshop will be organized and facilitated by the person(s) submitting the abstract, with some assistance from the Sustainable Development Coordination Committee. Attendance will be capped at 40 participants (not including a maximum of 3 facilitators) and the workshop length is 3 hours max.

- 1) A jargon-free sentence or two providing a basic introduction to your workshop, so that it is understandable to a broad audience (students, scholars, practitioners, policy-makers, donors, non-government organization representatives, grassroots organizations, etc.) interested in natural resource issues;
- 2) Two to three sentences that provide more detailed information about the context and relevance of your workshop that can be understood by an audience from diverse disciplines, sectors, geographies;
- 3) Two or three sentences clearly stating the practical objectives of your workshop) that will be offered in your workshop (For example, introducing a specific tool, skills, dataset, methodology, or facilitating an interactive discussion/debate around an emerging topic, tool, etc).
- 4) Two or three sentences summarizing the workshop methodology and format with specific learning/participatory activities and expected outcomes

ABSTRACT REVIEW CRITERIA (workshop)

Equal weight will be given to each of the following criteria:

- A. Novelty in approaching, framing, and understanding sustainable development, including potential for generating discussion;
- B. Practical application to the sustainable development domain;
- C. Quality of methodology and format;
- D. Quality of writing;
- E. Strength and relevance of expected outcomes for workshop participants